## **Manual of Instruction**

**Section Name: Groups we work with** 

**Section Number: 4.01** 

Title: NYS Career Development Opportunities, Inc.

**Description:** The NYS Career Development Opportunities (CDO) Inc. is a separate organization founded by members of NY Business and Professional Women (NY BPW) later renamed New York State Women, Inc. It is a tax-exempt 501(c)3 organization with funds generated by donations from members, chapters, regions, corporate sponsors and grants.

The overall goal of NYS Career Development Opportunities Inc. is to support women in achieving their full potential. Through charitable donations and memberships, the CDO supports New York State Women, Inc. in its efforts to connect and build women, personally, professionally and politically with programming, scholarships and grants as resources for career improvement and development.

New York State Career Development Opportunities, Inc, empowers women by:

- Providing out-reach programs to women who would otherwise remain unemployable;
- Empowering business and professional women by sponsoring lectures, seminars and online training;
- Supporting educational assistance for women where benefits do not exist (scholarships and grants)
- Introducing girls ages 13-17 to workshops and seminars about making important career choices.

The NYS Career Development Opportunities, Inc. (CDO) is a dues-paying member organization governed by an elected Board of Directors. Membership is open to NYSW members and the public.

## **Role of the Region/Chapter:**

New York State Women members are encouraged to support the NYS Career Development Opportunities Inc with donations of any amount to endorse the work of the organization or to honor members living or deceased.

## **Financial Implications**

NYS CDO receives no funding from New York State Women, Inc. budget.

## **Included in Toolkit**

TK 4.01 Donation form

Date of Board Approval: 6/11/21
Effective Date: 10/13/12